

# *Heritage High School and NCVPS, 2018-2019*

## NCVPS Quick Guide for High Schools

Students requesting to be enrolled in an online NCVPS Course must meet with his/her school counselor to discuss online learning opportunities and determine their eligibility. Once eligibility is determined, the student, along with his/her parent/guardian, must submit a signed NCVPS Course Enrollment Form to his/her school counselor for principal approval.

### **Criteria for Course Selection**

- The course must be one that is listed and approved in the High School Program Planning Guide.
- The course is not offered at the base school.
- Selection of online courses must follow recommended and required prerequisites as listed in the High School Program Planning Guide.
- The course must be part of the student's comprehensive course of study.
- It is expected that the approved NCVPS course would be taken during the school day as part of the student's regular course schedule. Limited exceptions may be approved at the discretion of the principal and based on extenuating circumstances.
- Any course selection that requires an End-of-Course test, North Carolina Final Exam, or a CTE Post-Assessment is approved at the principal's discretion.

### **Student Requirements**

Students approved to enroll in an online course must:

- Possess strong reading and comprehension skills
- Feel confident in their ability to express thoughts and ideas in writing.
- Be proficient at monitoring their own progress, keeping up with assignments, and meeting deadlines.
- Be able to work at rigorous daily pace set by the instructor.
- Meet deadlines and manage course assignments.
- Be self-motivated and an independent learner
- Be computer literate and have easy access to computers and internet
- Must have passed all previous NCVPS courses taken

### **Considerations for Summer Study:**

- First time credit will be approved on a limited basis during the summer, and only after consultation with the school counselor and approval of the principal. These opportunities should support the specific graduation plan for the student.
- Although it is not explicitly prohibited, if a student does not need two courses to get back on grade-level cohort, summer courses should be limited to one course as recommended by the NCVPS Summer Guide.
- Rising 9th grade students wishing to take online courses must secure high school permission through the completion of the NCVPS Course Enrollment Form, to be signed by the high school principal. These students will take the EOC, NCFE, or CTE Post-Assessments at their high school. These requests will be approved by principals on a limited basis according to individual student circumstances.
- GradPoint should be used as the primary option for credit recovery. NCVPS should be used for credit recovery only in extenuating circumstances AND with district approval.

## **\*Characteristics of Successful Online Learners**

While distance learning opportunities provide tremendous benefits to students in regards to course offerings, student-centered instruction, flexible scheduling, and heightened critical thinking and written communication skills, there are specific learner characteristics that promote greater student success in online learning environments. The following guidelines may assist in identifying students for distance learning opportunities:

- ◆ Autonomous learners are generally skilled in the areas of responsibility and self-regulation, necessary for managing course assignments and deadlines through online environments.
- ◆ Academically motivated learners commonly exhibit an internal locus of control, affording online students the persistence necessary in achieving desired goals.
- ◆ Grade level reading ability is a critical determinant of student success in online environments, as much of the course is delivered through written communication.
- ◆ Proficiency in written communication is required of students, as online courses are dependent not only upon live classroom discussions but also upon group discussion boards and written assignment submissions.
- ◆ Basic computer skills are necessary for students to function in an online learning environment, as students will utilize word processing software, email capabilities, and Internet resources in completing assignments and activities.
- ◆ Parental support has also been found to promote student success in online learning, as parents will generally work to ensure students meet deadlines and have the necessary resources available to them.
- ◆ Computer and Internet access at home, although not required, can certainly provide an advantage to students participating in distance learning courses, as students, many times, prefer to continue their work on assignments and communications outside of their regular school, or even take courses at home during the evening or on week-ends.



# North Carolina Virtual Public School Registration Form

(Heritage High School: 2018-2019)

## NCVPS Registration Instructions

WCPSS dual enrollment policy applies to all students. Each student should review the “*Characteristics of Successful On-line Learners*” information before submitting an application. First-time students are limited to one course per semester. Under extreme circumstances, a student may be approved for two courses. It is not recommended for a student to take more than one course in addition to a full school course load.

## PART I: General Information

STUDENT NAME \_\_\_\_\_

CURRENT GRADE LEVEL \_\_\_\_\_

Graduating Senior? ____yes ____no
-----------------------------------

CHECK IF APPROPRIATE:      IEP? \_\_\_\_\_      504? \_\_\_\_\_      ESL/LEP? \_\_\_\_\_

STUDENT’S WCPSS EMAIL ADDRESS \_\_\_\_\_

STUDENT CELL PHONE \_\_\_\_\_

## PART II: Registration Information – Indicate Name of Requested Course and Semester

COURSE NAME _____	SU '18	FALL '18	SPRING '19
HHS COURSE TO REPLACE OR 5 <sup>TH</sup> COURSE _____			
CREDIT RECOVERY? __YES __NO			

2 <sup>ND</sup> OR ALT COURSE _____	SU '18	FALL '18	SPRING '19
HHS COURSE TO REPLACE OR 5 <sup>TH</sup> COURSE _____			
CREDIT RECOVERY? __YES __NO			

## Registration Information Part III: Electronic Resource Use/Academic Integrity/Tuition Agreement

By signing below, I agree that all work submitted in this course will be my own. I will uphold WCPSS Code of Conduct and promote academic integrity while at WHS and while taking online courses. I understand that if I violate WCPSS policy, I am placing myself at risk of failing the course and may face disciplinary action.

I also agree to abide by the WCPSS Policy 6446: Student Acceptable Use of Electronic Resources. I understand that if I violate WCPSS policy by actions including but not limited to: using inappropriate language, posting inappropriate material, I may be reported to NC Dept. Public Instruction and face disciplinary action at my school, including being removed from the course and being issued a “WF”.

I understand that tuition for enrollment in the course(s) above is being paid on my behalf by WCPSS. I agree to follow through with this investment and understand that future enrollment approval will be based on my current work ethic and success. Multiple messages from NCVPS teachers documenting lack of logging in or submitting work may render me ineligible for future enrollment in NCVPS. If this happens, I understand that I’ll need to seek other dual enrollment options which will require tuition not payable by WCPSS.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*Complete the WCPSS Dual Enrollment Form on the other side of this application.

## WCPSS Dual Enrollment/Cooperative Agreement Course Enrollment Form Grades 6 - 12

Please complete all requested information. It is important that students and parents read the other side of this form prior to completing it to understand the Dual Enrollment Eligibility Requirements.

Student's Name \_\_\_\_\_ NCWISE# \_\_\_\_\_ Date \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ Mark (if applicable):  504 Plan  IEP  
Race:  Caucasian  African American  Hispanic  Multi-Racial  Asian  American Indian  Other  
Telephone (Home) \_\_\_\_\_ (Cell/Work) \_\_\_\_\_ E-mail \_\_\_\_\_  
Address \_\_\_\_\_  
Parent Name \_\_\_\_\_ Parent E-mail \_\_\_\_\_  
Parent Cell Phone \_\_\_\_\_ Parent Work Phone \_\_\_\_\_  
Contact Counselor **D. Williams** Telephone **919 570 5600**  
Cooperating Institution **NCVPS**

### COURSE INFORMATION

**Course Name** \_\_\_\_\_ **Course Number** \_\_\_\_\_ **Credit Requested** \_\_\_\_\_  
**Term:**  Fall  Spring  Summer or Specify Course Completion Date \_\_\_\_\_  
**Type of Course (check one):**  
 NCVPS (Check if applicable):  EOC Exam\*  CTE Post Assessment\*  AP Exam  
 Non-WCPSS Secondary School Course (SACS, MSACS, NEASC, NCACS, NASC, WASC)  
 College and Career Promise  
 College Level Course (100-200+level)  College Level Course (300-400+ level)  
 Other \_\_\_\_\_

To be completed by the Base School Counselor

Course Name \_\_\_\_\_ Course Number \_\_\_\_\_ Credit to be awarded \_\_\_\_\_

### COURSE INFORMATION

**Course Name** \_\_\_\_\_ **Course Number** \_\_\_\_\_ **Credit Requested** \_\_\_\_\_  
**Term:**  Fall  Spring  Summer or Specify Course Completion Date \_\_\_\_\_  
**Type of Course (check one):**  
 NCVPS (Check if applicable):  EOC Exam\*  CTE Post Assessment\*  AP Exam  
 Non-WCPSS Secondary School Course (SACS, MSACS, NEASC, NCACS, NASC, WASC)  
 College and Career Promise  
 College Level Course (100-200+level)  College Level Course (300-400+ level)  
 Other \_\_\_\_\_

To be completed by the Base School Counselor

Course Name \_\_\_\_\_ Course Number \_\_\_\_\_ Credit to be awarded \_\_\_\_\_

**We, the undersigned, have read the Dual Enrollment Opportunities policy and do understand and agree to comply with the requirements of the program being attended.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_  
Base School Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_  
Base School Principal Signature \_\_\_\_\_ Date \_\_\_\_\_  
Cooperating Institution Official Signature \_\_\_\_\_ Date \_\_\_\_\_

\* Send copy to Test Coordinator and Career Development Coordinator